

## Warboys Community Primary School

Moving Forward Together

To Develop Confident, Independent Learners

Headteacher: Mrs Angela Boxall

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Friday 25th May 2018

Dear Parents & Carers,

We are changing the way we supply uniform. Over the next couple of weeks we will move from our current manual system to an online system which means we will no longer be taking orders through the school, other than in emergencies when we will keep a small supply in stock.

As a parent, you will need to go online and order uniform directly with our supplier. You can then choose to have the order delivered to school <u>free of charge</u> or directly to your home for a delivery charge. The prices have decreased in some instances and the only difference will be the addition of a delivery charge if you choose to have your order delivered to your home.

The new online uniform shop can be accessed through the school website: <a href="http://www.warboys.cambs.sch.uk/">http://www.warboys.cambs.sch.uk/</a>

## The process is as follows:

- 1. Go to http://www.warboys.cambs.sch.uk/ and click on the 'parents' tab along the top of the home page and click 'school uniform'. You will see the full range of uniform available.
- 2. Select your required items making sure you select the correct size and colour.
- 3. Once you proceed to the payment page you can carry on as a guest or you can create an account. Creating an account will speed up the ordering process on your next visit.
- 4. Select home delivery or delivery to school. Home deliveries will be subject to a delivery charge of £2.95 + vat for the first item and 50p for any additional items. The system requires your home address even if you are having your order delivered to school, as the billing address needs to match your card details.
- 5. Your items will be delivered within 5-7 days. If you select to have your order delivered to school we will get in touch as soon as your order has arrived, to arrange collection.

If you have any questions regarding this new system please contact Loren Bradley at office@warboys.cambs.sch.uk. If your question relates directly to a specific order Exptertees can be contacted at sales@expertees.co.uk or 01480 450640

Thank you for your support

Loren Bradley
Office Manager















