

Warboys Community Primary School

Admission Procedure

Warboys School takes children from the villages of Warboys, Old Hurst and Woodhurst and Warboys Fen. Although children from outside of these villages do attend our school.

Children start school in the year in which they become 5, i.e. from 1 September. It is the governors' policy to 'stagger' the admission of reception children in the Autumn Term. The induction programme for children starts the Summer Term before they officially start school. We stagger the intake over the first two weeks of the Autumn Term until all children are attending mornings only. After a further two weeks the children stay for lunch for a week and have a full time place after this time. The standard admission number for each academic year is 60 children. The governors follow the LA admissions policy for children, which is to admit catchment area children up to the standard number for each year or the overall standard number. In the event of an admission being refused the following selection criteria will be used if spaces are available:

- Children with a statement of special educational need which names the school or for whom this is the only school that can meet their long-term medical needs.
- Children living in the catchment area with a sibling at the school at the time of admission.
- Children living in the catchment area.
- Children living outside the catchment area who have a sibling at the school at the time of admission.
- Children living outside the catchment area who have been unable to gain a place in their catchment area school because of oversubscription.
- In case of equal merit, priority will go first to the children who are looked after (i.e. in public care) and then to children living nearest the school according to the shortest available travel route.

A school bus is provided for children living in Woodhurst, Old Hurst and on the Fen. Children over 8 years and travelling by bus within 3 miles of the school have to pay transport fees. All children who travel on the buses must have a bus pass issued by the transport department at Shire Hall in Cambridge. Application forms may be obtained from the school office. If you require further information call the number below.

Mid-Phase Transfer

If you would like your child to change schools during the year this is usually treated as a mid-phase transfer. You will probably be asked to complete a mid-phase transfer form and hand it to your current school (if in Cambridgeshire). If you are thinking of moving your child from their current school please contact the admissions team below.

Contact Information

Admissions

The admissions team for Cambridgeshire have a [webpage](#) on the County's website but can also be contacted by

post to:

Admissions Team
CC1206
Castle Court
Castle Hill
Cambridge
CB3 0AP

Telephone: 01223 699200/ 699662

Email: admissions@cambridgeshire.gov.uk

School Transport

The transport department also have a [webpage](#) on the County's website but can also be contacted on 0345 045 5208 or by email to: educationtransportteam@cambridgeshire.gov.uk